

# HENDERSON COUNTY FISCAL COURT—MINUTE & ORDER BOOK

Records of Minutes of Regular Meeting 4/28 2020

Court convened for a Regular Meeting at the Courthouse, Henderson, KY, on Tuesday, April 28, 2020 at 9:30 a.m., County Judge/Executive Brad Schneider presiding. Due to the State of Emergency from COVID-19, per the KY Attorney General Opinion 20-05 public attendance was not permitted. This meeting was broadcast live on Facebook on the Henderson County Government page

## Call To Order

County Judge/Executive Brad Schneider called the meeting to order.

## Invocation

The invocation was given by Judge/Executive Brad Schneider

## Pledge Of Allegiance

Judge/Executive Brad Schneider led the Pledge of Allegiance.

## Roll Call

Magistrate Berry	Present
Magistrate McCollom	Present (by video)
Magistrate Moran	Present (by video)
Magistrate Puttman	Present (by video)
Magistrate Southard	Present (by video)

## Minutes April 14, 2020 Fiscal Court Meeting

Magistrate McCollom made a motion to approve the April 14, 2020 fiscal court minutes as submitted. Magistrate Berry seconded the motion. A voice vote was held. All present voted in favor and the motion carried.

## KACo Insurance Overview – Rob Brown - KACo

Rob Brown stated that next year's insurance premium would show a 2% overall decrease. The KALF program has declared a dividend this year which means the county will receive a check for \$18,089 in August for being a member of that program. Over the last 10 years the county has received a total of around \$78,000 in dividends.

## Animal Control Reports – Debbie Edwards – Humane Society Operations Manager

The monthly report along with the quarterly Humane Society reports were presented to the court. A representative was unable to attend.

## Detention Center Reports – Amy Brady

Jailer Brady presented the quarterly report.

The major issue they are facing is the replacement of the boilers. The current boilers were installed before the roof was put on the facility. She has spoken to the original architect of the jail and is looking at adding on outside the current boiler room. She is contacting other facilities on alternative water heating sources and is working on a solution before this becomes emergent.

Magistrate Puttman made a motion to accept the Jailer's reports into the record. Magistrate Moran seconded the motion. A voice vote was held. All voted in favor; the motion carried

Jailer Brady also informed the court that she had spoken to Henderson Municipal Power and Light about installing and maintain security lights in several locations around the perimeter of the Detention Center. There would be 6 lights established at a cost of \$16.34 per month per light added to their present utility bill. Magistrate McCollom made the motion to approve the lighting agreement with HMP&L. Magistrate Southard seconded the motion. A voice vote was held and all voted in favor.



**AMY BRADY**  
Henderson County Jailer

380 Borax Drive  
P.O. Box 477  
Henderson, KY 42419

Office: 270-830-3181  
Fax: 270-830-3133  
abrady@henderson.ky.us

To: Henderson County Judge Executive  
Fiscal Court

Date: 4/24/2020

RE: QUARTERLY REPORT 2019 - 2020 FISCAL YEAR

1st Quarter July 1 - September 30

3rd Quarter January 1 - March 31

2nd Quarter October 1 - December 31

4th Quarter April 1 - June 30

**I PHYSICAL CONDITION OF FACILITY**

A. List any mechanical in need of repair and describe the problem (i.e. plumbing, locks, lights):

- 1 Boiler holding tanks are leaking & need to be replaced
- 2 4 HVAC (2-12 ton, 2-3 ton) original units need to be replaced
- 3 Need hvac extended into vestibules at the end of A & B halls
- 4 Dehumidifiers need to be added to HVAC units to help humidity issues throughout main jail
- 5 Need A/C in electronic room on E-Hall
- 6 Several facility locks are slow &/or re-cycling and need to be replaced
- 7 Door closers need replacing

B. List any structural problems with facility (i.e. cracks in walls, leaks in roof):

- 1 Numerous structural cracks (not security issues at this date)
- 2 Floors need to be stripped of all tile & resurfaced with epoxy flooring or clearcoat

C. List any building components lacking, needing repair or replacement (i.e. windows, doors):

- 1 Several cracked windows
- 2 Main entrance door & frame, A Hall exterior door & landing have dropped
- 3 404 shower door has deteriorated beyond repair & needs to be replaced
- 4 Renovation of booking & main entrance to accommodate body scanners
- 5 1 exterior door(s) need replacing due to damage beyond repair. Not a security issue @ this date
- 6 Need to replace exhaust fan motors throughout facility. Many are not working due to age.

D. List any life-safety components needing repair or replacement (i.e. alarms, indicator panels):

- 1 New control panel needed for CSC
- 2 Update to Control panel for Main Control, lighting, TV & Phones

E. List any items kitchen or medical is lacking, needing repaired or replaced (i.e. storage, carts):

- 1 1 large tray cart

**II Personnel**

A.

CURRENT STAFF	FULL-TIME	PART-TIME	CONTRACT
Deputy Jailer Male	44	2	0
Deputy Jailer Female	20	0	1
SAP Civilian	0	0	5
Civilian Other	0	0	1
Admin Civilian	2	0	0

B.

STAFF NEEDED	FULL-TIME	PART-TIME	CONTRACT
Deputy Jailer Male	8	0	0
Deputy Jailer Female	7	0	0
SAP Civilian	0	0	0
Deputy Jailer	4	0	0
Admin Civilian	1	0	0

C. Needs of Personnel (i.e., working hours, wages, uniforms):

- 1 Need body scanners (3) to enhance the safety & security of the jail & for officer safety.
- 2 Increase starting pay to \$15.00 per hour w/ Incentive increase after probation (.50 after 6 months & .50 after 1 yr of continuous employment) & Incentive pay for positions (IE: Booking/Bonding)

**III Population Summary**

A. KY DOC Approved Capacity: 568 Average Daily Headcount: 687  
Highest Daily Headcount: 750

B. Is the Detention Center housing more inmates than it's rated capacity?  Yes  No

C. If YES, list any measures taken in an effort to alleviate the overcrowding:

- 1 Due to COVID-19 releases, HCDC is below bed capacity @ this date
- 2 Installed bond kiosks to give inmates the ability to bond out of jail using a credit or debit card.\*\*

D. List any population concerns:

- 1 Lack of local (72 hr hold) unit & long term treatment for mental health issues
- 2 Increase in medical expenditures, OT due to inmates requiring chronic care & for COVID-19 disinfecting

**IV Operational and Administrative Concerns**

A. List operational supplies/materials needed (i.e. mattresses, sheets, hygiene items):

- 1 Body Scanners for CSC, Booking Intake, & Front Entrance into Secure Facility
- 2 800 mattresses

B. Identify any problems anticipated with the current budget:

- 1 Increased inmate population has reduced revenue (housing more county inmates = less state & federal inmates, reduces jail bond fees & dui fees from state), & increases expenditures (OT, utilities, food & medical)
- 2 Extensive medical claims (extended hospitalizations & acute medical issues)

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C. Name, agency/title, & date of Visitors / Inspections:

- 1 Shameckia Holt KY DOC Inspector 1/7&31, 03/05/2020
2 Jeff Thompson KACO 1/7/2020
3 Beth Moran Jail Magistrate 1/8/2020
4 Charlie McCollom Jail Magistrate 1/8/2020
5 Mylea McFelea KY DOC SAP 1/24/2020
6 Erin Kron Chia KY DOC SAP 1/29/2020
7 Chris Holt KY DOC 1/31/2020
8 Steve Gold County Attorney 3/20/2020
9 Bobby Norris Asst Co Atty 3/20/2020

D. Overall Needs of Facility:

- 1 Renovation of several main facility areas to meet the needs of the daily operations
2 Booking intake and iso renovation to provide housing for safety & security issues (keep apart and mentally ill)
3 Medical negative pressure areas & a larger medical unit
4 NEW BOILERS

Amy Brady
Jailer

Sheriff's Reports - Ed Brady

Form For Budget, Cumulative Quarterly Report and Annual Settlement For Calendar Year 2020

Henderson County Sheriff

Part One - Summary and Reconciliation of All Accounts

Table with 6 columns: Show & Describe All Accounts, 2020 Fee Account Budget Estimate, 2020 Fee Account Actual, Account, Account, Account. Rows include Receipts YTD, Total Disbursements YTD, Bank Balance/Excess Fees, Bank Statement Balance, Fees Deposits in Transit, Less Outstanding Checks, Other, Reconciled Bank Balance, Accounts Receivable, Unpaid Obligations, Excess Fees.

Instructions: This form is the required format for the budget and the quarterly report. BUDGET: After completing the budget estimate columns of Parts One, Two and Three, submit to the fiscal court for approval by January 15th and following approval submit to the state local finance officer. QUARTERLY REPORT: The quarterly report is cumulative. Show the status of all funds on the sheriff's charge during calendar year to date in Part One. Line 1. Show total receipts on a cash basis for the year to date including any beginning balance for all accounts. Show current year fee amount as column 2 as calculated in Part Two of report. Line 2. Show total disbursements on a cash basis for the year to date for all accounts. Show current year fee amount as column 2 as calculated in Part Three of report. Line 3. Show difference between lines 1 and 2 for all accounts. Line 4. Show bank statement balances at close of quarter. Line 5. Show total deposits made prior to close of quarter that are not reflected in bank statements. Line 6. Show total amount of checks issued prior to close of quarter that are not reflected in bank statements. Line 7. Show investments. Line 8. Show line 4 adjusted for lines 5, 6, and 7. Line 9 should equal line 3 for all accounts. Line 10. Complete for quarter ending 12/31. Show contribution in Part Two of report. Line 11. Complete for quarter ending 12/31. Show contribution in Part Three of report. Line 12. Complete for quarter ending 12/31. Show line 8 adjusted for lines 9 and 10. All data to be shown in Part Four. Report due to: State Local Finance Officer, 1004 Capital Center Drive, Suite 340, Franklin, KY 40601-4224 by the 7th day following the close of each quarter. Fee # 500-373-37 12 / Fee # 101-373-37 02.

Approved by the fiscal court on the 28 day of APRIL, 2020
[Signature]
County Auditor/Executive
Date: 4-28-20

To the best of my knowledge the information reported herein for the budget/quarter ended March 31, 2020 is accurate and complete.
[Signature]
Signature of County Sheriff
Date: 4-15-20

Part Two Receipts	Budget Estimate	1/1 thru 3/31	4/1 thru 6/30	7/1 thru 9/30	10/1 thru 12/31	Total YTD	Received After 12/31	Settlement Total
1. Federal Grants								\$ -
2. State Grants								\$ -
3. State - KLEPP								\$ -
4. State Fees for Services								
5. Court Security	\$ 175,000.00	42,565.50	-	-	-	\$ 42,565.50		\$ 42,565.50
6. Transport Inv. / Mental	\$ 1,200.00	1,010.65	-	-	-	\$ 1,010.65		\$ 1,010.65
7. Sheriff Security Services	\$ 42,000.00	4,529.64	-	-	-	\$ 4,529.64		\$ 4,529.64
8. Other Prisoner Transport	\$ 30,000.00	5,612.98	-	-	-	\$ 5,612.98		\$ 5,612.98
9. Circuit Clerk								
10. Serving Papers								
11. Fines/Fees Collected	\$ 13,000.00	2,661.50	-	-	-	\$ 2,661.50		\$ 2,661.50
12. Court Ordered Payments								
13. Jurors/Jury Meals	\$ 2,000.00	346.43	-	-	-	\$ 346.43		\$ 346.43
14. Fiscal Court (includes Justice Comm.)								
15. County Clerk (outgoing issue)	\$ 48,000.00	3,904.31	-	-	-	\$ 3,904.31		\$ 3,904.31
16. Commissions on Taxes Collected	\$ 875,000.00	129,816.60	-	-	-	\$ 129,816.60		\$ 129,816.60
17. Fees Collected for Services								
18. Auto Inspections	\$ 28,000.00	5,873.00	-	-	-	\$ 5,873.00		\$ 5,873.00
19. Accident/Police Reports (copy)	\$ 3,500.00	970.00	-	-	-	\$ 970.00		\$ 970.00
20. Serving Papers	\$ 83,000.00	27,156.00	-	-	-	\$ 27,156.00		\$ 27,156.00
21. CCDW	\$ 10,000.00	2,720.00	-	-	-	\$ 2,720.00		\$ 2,720.00
Other Arrest Fees								
22. Other use Tele comm	\$ 4,000.00	1,370.08	-	-	-	\$ 1,370.08		\$ 1,370.08
23. Tax Penalty Fees & Adv.	\$ 60,000.00	13,359.98	-	-	-	\$ 13,359.98		\$ 13,359.98
24. Miscellaneous	\$ 6,300.00	10.00	-	-	-	\$ 10.00		\$ 10.00
25. Fee and Tax Interest	7,000.00	1,173.15	-	-	-	\$ 1,173.15		\$ 1,173.15
26. Total Revenues	1,390,500.00	243,081.82	-	-	-	\$ 243,081.82		\$ 243,081.82
27. Petty Cash								
28. Borrowed Money								
29. State Advancement								
30. Bank Note								
31. Total Receipts (Total lines 23 through 26)	\$ 1,390,500.00	243,081.82	\$ -	\$ -	\$ -	\$ 243,081.82	\$ -	\$ 243,081.82

Copy the figures shown on line 27 in the Budget Estimate column to the Summary on page 1, column 1, line 1. Copy the figure shown on line 27 in the Total YTD column to page 1, column 2, line 1. Copy the figure shown on line 27 in the Receivable column to page 1, line 9.

Part Three Disbursements	Budget Estimate	1/1 thru 3/31	4/1 thru 6/30	7/1 thru 9/30	10/1 thru 12/31	Total YTD	Unpaid Obligations 12/31	Settlement Total
1. Personal Services								
2. Sheriff's Gross Salary								
3. Deputies' Gross Salaries								
4. Part Time Gross Salaries								
5. KLEPP								
6. Overtime Gross								
7.								
8. Employee Benefits								
9. Employer's Share Social Security								
10. Employer's Share Retirement								
11. Employer's Share Hse. Duty Ret.								
12. Employer Paid Health Ins.								
13. Training Fringe Benefit (HRS10)								
14. Contracted Services								
15. Advertising								
16. Summons								
17. Collection of Returned Checks								
18. Supplies and Materials (except those with budget impact)								
19. Office Materials and supplies								
20. Uniforms								
21. Law Enforcement Supplies								
22. Dues								
23. Refunds	\$ 25.00	\$ 10.00	\$ -	\$ -	\$ -	\$ 10.00		\$ 10.00
24. Other Charges (Other contracted services, postage, etc.)								
25. Court Security								
26. Computer Supplies								
27. Postage								
28. Fiscal Court - Summons Fees								
29. Phone								
30. Dues								
31. Conferences & Travel		\$ -	\$ -	\$ -	\$ -	\$ -		\$ -
32. STATE-CCDW	\$ 50.00	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -
33. Miscellaneous	\$ 3,125.00	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -
34. Totals for page	\$ 3,200.00	\$ 10.00	\$ -	\$ -	\$ -	\$ 10.00	\$ -	\$ 10.00

# HENDERSON COUNTY FISCAL COURT—MINUTE & ORDER BOOK

Records of Minutes of Regular Meeting 4/28 2020

Part Three Disbursements	Budget Estimate	1/1 thru 3/31	4/1 thru 6/30	7/1 thru 9/30	10/1 thru 12/31	Total YTD	Unpaid Obligations 12/31	Settlement Total
Disbursements total from previous page	\$ 3,200.00	\$ 10.00	\$ -	\$ -	\$ -	\$ 10.00	\$ -	\$ 10.00
33. Auto Expenses on Personal Vehicles								
36. Gasoline								
37. Maintenance and repairs								
38. Insurance								
39. Depreciation								
40.								
41. Debt Service (principal, interest, lease/purchase)								
42. State Advancement								
43. Notes								
44. Interest								
45.								
46. Capital Outlay (complete purchase of tangible items being in excess)								
47. Office Equipment								
48. Vehicles								
49.								
50.								
51. Total	\$ 3,200.00	\$ 10.00	\$ -	\$ -	\$ -	\$ 10.00	\$ -	\$ 10.00
For offices that fee pool, pay fees to county prior to December 31, or counties over 70,000 in population, show payments on appropriate line below.								
52. Payments to County Treasurer	\$ 1,387,300.00	\$ 243,071.82	\$ -	\$ -	\$ -	\$ 243,071.82		\$ 243,071.82
53. Payments to State Treasurer								
54. Total Disbursements (total lines 33, 51, and 52)	\$ 1,390,500.00	\$ 243,081.82	\$ -	\$ -	\$ 80.00	\$ 243,081.82		\$ 243,081.82

Copy the figure shown on line 50 to the Budget Deficits column on the Summary on page 1, column 1, line 2. Copy the figure shown on line 50 to the Total YTD column on page 1, column 2, line 2. Copy the figure shown on line 50 to the Unpaid column line

### Part Four - Liabilities Outstanding

Quarter ended \_\_\_\_\_

Multi-year Issues	Issue	Issue	Totals
Where Budgeted			
Description			
Term (# of Years)			
Current Interest Rate			
Issue Date			
Total Principal Amount			
Total Interest Amount			
Total Issue			
Principal Balance Remaining			
Interest Balance Remaining			
Less Reserve Earnings			
Net Outstanding			\$ -
Next Payment Date			
Next Payment Amount			
Final Payment Date			
Short Term Liabilities	Issue	Issue	
Where Budgeted			
Description			
Term			
Current Interest Rate			
Issue Date			
Total Principal Amount			
Total Interest Amount			
Total Issue			
Principal Balance Remaining			
Interest Balance Remaining			
Total Outstanding			\$ -
Next Payment Date			
Next Payment Amount			
Final Payment Date			
Total Outstanding Debt	Of no multi-year liabilities remain, interest, lease, or other debt, show "00"		\$0.00

Comments:

HENDERSON COUNTY FISCAL COURT—MINUTE & ORDER BOOK

Records of Minutes of Regular Meeting 4/28 20 20

Henderson County - Payment Date

Page 2 of 21
4/1/2021
10:38:23 am

Tax Payment Report - Standard,Additional,Supplemental,Omitted,Standard 2,Standard-School Bills - 3

COUNTY Report - Net Receipts

Table with columns: Assessment Type, Gross Tax, Discount, Tax Collected, Penalty 5%, Penalty 10%, Other, Gross Collections, Sheriff's Fee, Sheriff's Commission, Total Due. Rows include REAL\_ESTATE, TANG\_45, MER\_INV, and Totals.

Total normal and omitted taxes due 19581.64 Check # 4446
Less Refunds
Add Penalty of 1% for each 30 day period of fraction thereof, plus Interest at the legal rate per annum if report is filed after 10th of Month (KRS 134.300(3))
Amount to be Remitted for normal and omitted taxes 19581.64

Prepared By
Reviewed By
Approved By

I certify that the foregoing is a true and correct report of all collections of normal real estate, tangible and intangible taxes and all omitted real estate and omitted tangible taxes made by me as sheriff of county for the month of

March 2020
Sheriff [Signature]

County Court Clerk

Henderson County - Payment Date

Page 7 of 20
4/1/2021
10:38:23 am

Tax Payment Report - Standard,Additional,Supplemental,Omitted,Standard 2,Standard-School Bills - 3

FIRE\_ACRES Report - Net Receipts

Table with columns: Assessment Type, Gross Tax, Discount, Tax Collected, Penalty 5%, Penalty 10%, Other, Gross Collections, Sheriff's Fee, Sheriff's Commission, Total Due. Rows include FIRE\_AC and Totals.

Total normal and omitted taxes due 9.62 Check # 4452
Less Refunds
Add Penalty of 1% for each 30 day period of fraction thereof, plus Interest at the legal rate per annum if report is filed after 10th of Month (KRS 134.300(3))
Amount to be Remitted for normal and omitted taxes 9.62

Prepared By
Reviewed By
Approved By

I certify that the foregoing is a true and correct report of all collections of normal real estate, tangible and intangible taxes and all omitted real estate and omitted tangible taxes made by me as sheriff of county for the month of

March 2020
Sheriff [Signature]

County Court Clerk

HENDERSON COUNTY FISCAL COURT—MINUTE & ORDER BOOK

Records of Minutes of Regular Meeting 4/28 2020

Henderson County - Payment Date

Page 2 of 9  
4/1/2020  
10:42:14 am

Tax Payment Report - Unmined Coal,Limestone,Omitted Coal,Unmined Coal Rebills Bills - 3/1/2020 12:

COUNTY Report - Net Receipts

Assessment Type	Gross		Tax Collected	Penalty 5%	Penalty 10%	Other	Gross Collections	10%		Total Due
	Tax	Discount						Sheriff's Fee	Sheriff's Commission	
REAL_ESTATE	5,774.32	-115.61	5,658.71	0.00	0.00	0.00	5,658.71	0.00	240.50	5,418.21
<b>Totals:</b>	<b>5,774.32</b>	<b>-115.61</b>	<b>5,658.71</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>5,658.71</b>	<b>0.00</b>	<b>240.50</b>	<b>5,418.21</b>

Total normal and omitted taxes due ..... 5,418.21 Check # 1546

Less Refunds ..... \_\_\_\_\_

Add Penalty of 1% for each 30 day period of fraction thereof, plus Interest at the legal rate per annum if report is filed after 10th of Month (KRS 134.300(3)) ..... \_\_\_\_\_

Amount to be Remitted for normal and omitted taxes ..... 5,418.21

Prepared By [Signature]

Reviewed By [Signature]

Approved By [Signature]

I certify that the foregoing is a true and correct report of all collections of normal real estate, tangible and intangible taxes and all omitted real estate and omitted tangible taxes made by me as sheriff of county for the month of

March 2020  
Sheriff [Signature]

County Court Clerk \_\_\_\_\_

Henderson County - Payment Date

Page 2 of 7  
4/1/2020  
10:41:26 am

Tax Payment Report - Oil,Gas,Undeveloped Oil & Gas,Oil Rebills,Oil-School Bills - 3/1/2020 12:00AM to

COUNTY Report - Net Receipts

Assessment Type	Gross		Tax Collected	Penalty 5%	Penalty 10%	Other	Gross Collections	10%		Total Due
	Tax	Discount						Sheriff's Fee	Sheriff's Commission	
REAL_ESTATE	21,493.60	-429.86	21,063.74	0.00	0.00	0.00	21,063.74	0.00	895.21	20,168.53
<b>Totals:</b>	<b>21,493.60</b>	<b>-429.86</b>	<b>21,063.74</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>21,063.74</b>	<b>0.00</b>	<b>895.21</b>	<b>20,168.53</b>

Total normal and omitted taxes due ..... 20,168.53 Check # 1768

Less Refunds ..... \_\_\_\_\_

Add Penalty of 1% for each 30 day period of fraction thereof, plus Interest at the legal rate per annum if report is filed after 10th of Month (KRS 134.300(3)) ..... \_\_\_\_\_

Amount to be Remitted for normal and omitted taxes ..... 20,168.53

Prepared By [Signature]

Reviewed By [Signature]

Approved By [Signature]

I certify that the foregoing is a true and correct report of all collections of normal real estate, tangible and intangible taxes and all omitted real estate and omitted tangible taxes made by me as sheriff of county for the month of

March 2020  
Sheriff [Signature]

County Court Clerk \_\_\_\_\_

HENDERSON COUNTY FISCAL COURT—MINUTE & ORDER BOOK

Records of Minutes of Regular Meeting 4/28 20 20

Henderson County - Payment Date

Tax Payment Report - Telecommunications, Franchise Bills - 3/1/2020 12:00AM to 3/31/2020 11:59PM

COUNTY Report - Net Receipts

Page 1 of 6
4/1/2020
10:39:37 am

Table with columns: Assessment Type, Gross Tax, Discount, Tax Collected, Penalty 5%, Penalty 10%, Other, Gross Collections, 10% Sheriff's Fee, Sheriff's Commission, Total Due. Row 1: TANG\_45, 3,963.48, 0.00, 3,963.48, 0.00, 0.00, 0.00, 3,963.48, 0.00, 168.45, 3,795.03. Row 2: Totals: 3,963.48, 0.00, 3,963.48, 0.00, 0.00, 0.00, 3,963.48, 0.00, 168.45, 3,795.03.

Total normal and omitted taxes due 3795.03 Check # 2011
Less Refunds
Add Penalty of 1% for each 30 day period of fraction thereof, plus interest at the legal rate per annum if report is filed after 10th of Month (KRS 134.300(3))
Amount to be Remitted for normal and omitted taxes 3795.03

Prepared By [Signature]
Reviewed By [Signature]
Approved By [Signature]

I certify that the foregoing is a true and correct report of all collections of normal real estate, tangible and intangible taxes and all omitted real estate and omitted tangible taxes made by me as sheriff of county for the month of

March 2020
Sheriff [Signature]

County Court Clerk \_\_\_\_\_

Magistrate Puttman made a motion to accept the Sheriff's reports into the record. Magistrate Berry seconded the motion. A voice vote was held. All voted in favor; the motion carried

County Clerk's Reports - Renesa Abner

Renesa Abner

Clerk of Henderson County



PAYMENTS TO HENDERSON COUNTY TREASURER FOR THE MONTH OF March 2020
ADVALOREM TAX \$ 30,610.03
DELINQUENT TAX - REAL ESTATE \$ 942.82
DELINQUENT PERSONAL PROPERTY TAX \$ 653.13
DEED TRANSFER TAX \$ 8,162.40
TOTAL TAX & LICENSE \$ 40,368.38
EXCESS FEES FOR MONTH \$ 130,481.77
Interest from Usage Acct-YTD 2020
TOTAL AMOUNT REMITTED TO COUNTY for March 2020 \$ 170,850.15



HENDERSON COUNTY FISCAL COURT—MINUTE & ORDER BOOK

Records of Minutes of Regular Meeting 4/28 2020

*Renesa Abner*

Clerk of Henderson County



QUARTERLY FINANCIAL REPORT		REPORTING PERIOD
		Jan-Mar 2020
<b>MOTOR VEHICLE RECEIPTS</b>		
Registration Fees	\$ 481,498.94	
Usage Tax	\$ 886,672.60	
Advalorem Tax	\$ 1,249,930.53	
Lien Fees-Atax Penalties	\$ 4,512.00	
Overpayments	\$ 3,650.68	
Over/Short	\$ 3.70	
NSF Fees Collected	\$ 2,902.16	
Web Renewal Direct Deposit	\$ 48,815.27	
Special Deposits	\$ -	
Postage	\$ 2,367.96	
Financing Statements	\$ 25,174.00	
Library/Archives	\$ 1,176.00	
Returned Check Fees	\$ 550.00	
Lien Releases-Out of County	\$ 534.00	
Notary	\$ 1,629.00	
Less Web Renewals	\$ (50,523.28)	
Less Dealer Charges	\$ (444,964.70)	
Dealer Payoffs	\$ 441,019.63	
Handicap Placards	\$ 1,560.00	
<b>TOTAL MOTOR VEHICLE</b>	<b>\$ 2,656,508.49</b>	
<b>RECORDING RECEIPTS</b>		
Deeds	\$ 13,617.00	
Deed Transfer Tax	\$ 43,469.50	
Real Estate Mortgages	\$ 43,003.00	
Fixture Filings	\$ 528.00	
Bail Bonds	\$ -	
Oil & Gas Leases	\$ 396.00	
Power of Attorneys	\$ 1,371.00	
Marrigage Licenses	\$ 2,457.00	
Delinquent Taxes	\$ 45,530.94	
State Paymens	\$ 2,684.00	
County Payments	\$ 207.00	
Clerk Fees	\$ 9,050.00	
Overpayments	\$ 101.00	
Over/Short	\$ -	
Election Filings	\$ 520.00	
Copies(MVL & Recording)	\$ 4,609.50	
Affordable Housing	\$ 10,410.00	
Library/Archives	\$ 874.00	
Storage/Dockage Fees	\$ 17,940.00	
<b>TOTAL RECORDINGS</b>	<b>\$ 196,767.94</b>	
<b>MOTOR VEHICLE DISBURSMENTS</b>		
Registration Fees-State	\$ 363,338.94	
Registration Refunds	\$ -	
Usage Tax-State	\$ 860,072.42	
Usage Tax Refunds	\$ -	
Advalorem Tax	\$ 1,199,344.57	
Advalorem Tax Refunds	\$ 613.27	
Lien Fee Penalty Refunds	\$ 2.00	
Overpayment Refunds	\$ 3,650.68	
NSF Checks	\$ 505.08	
Handicap Placards	\$ 1,248.00	
<b>TOTAL</b>	<b>\$ 2,428,774.96</b>	
<b>RECORDING DISBURSMENTS</b>		
Legal Process-State	\$ 9,552.44	
Delinquent Taxes	\$ 41,434.60	
Deed Transfer Tax-County	\$ 41,296.03	
Refunds	\$ 523.06	
Overpayment Refunds	\$ 101.00	
Affordable Housing(quarterly)	\$ 10,410.00	
<b>TOTAL RECORDING DISBURSMENTS</b>	<b>\$ 102,317.13</b>	
<b>OFFICE EXPENSES</b>		
Postage/Miscellaneous	\$ 179.74	
<b>TOTAL EXPENSES</b>	<b>\$ 179.74</b>	
<b>INTEREST EARNED</b>		
	\$ 1,223.65	
<b>TOTAL RECEIPTS</b>	<b>\$ 2,854,500.08</b>	
<b>TOTAL DISBURSMENTS</b>	<b>\$ 2,531,271.83</b>	
<b>BANK BAL CARRIED OVER</b>	<b>\$ (0.02)</b>	
<b>NET RECEIPTS</b>	<b>\$ 323,228.23</b>	
<b>LESS EXCESS FEES</b>	<b>\$ 323,228.23</b>	
<b>BANK BALANCE</b>	<b>\$ 0.00</b>	
<b>WORKING FUND</b>	<b>\$ 2,000.00</b>	
<b>TOTAL</b>	<b>\$ 2,000.00</b>	
<i>Renesa Abner</i> 4/27/2020		Date
Renesa Abner, Henderson Co.Clerk		
I certify this report is true and correct to the best of my knowledge		

*Renesa Abner*

Clerk of Henderson County



MONTHLY FINANCIAL REPORT		REPORTING PERIOD
		March-2020
<b>MOTOR VEHICLE RECEIPTS</b>		
Registration Fees	\$ 227,756.40	
Usage Tax	\$ 281,256.82	
Advalorem Tax	\$ 513,523.02	
Lien Fees-Atax Penalties	\$ 1,262.00	
Overpayments	\$ 1,930.21	
Over/Short	\$ 1.62	
NSF Collected	\$ 2,041.82	
Web Renewal Direct Deposit	\$ 30,395.90	
Special Deposits	\$ -	
Postage	\$ 1,789.30	
Financing Statements	\$ 7,833.00	
Library/Archives	\$ 367.00	
Returned Check Fees	\$ 350.00	
Lien Releases-Out of County	\$ 162.00	
Notary	\$ 439.00	
Less Web Renewals	\$ (31,290.41)	
Less Dealer Charges	\$ (132,145.54)	
Dealer Payoffs	\$ 141,040.74	
Handicap Placards	\$ 350.00	
<b>TOTAL MOTOR VEHICLE</b>	<b>\$ 1,047,062.88</b>	
<b>RECORDING RECEIPTS</b>		
Deeds	\$ 4,167.00	
Deed Transfer Tax	\$ 8,592.00	
Real Estate Mortgages	\$ 13,703.00	
Fixture Filings	\$ 186.00	
Bail Bonds	\$ -	
Oil & Gas Leases	\$ 69.00	
Power of Attorneys	\$ 411.00	
Marrigage Licenses	\$ 819.00	
Delinquent Taxes	\$ 11,660.18	
State Paymens	\$ 2,684.00	
County Payments	\$ 65.50	
Clerk Fees	\$ 3,409.00	
Overpayments	\$ 1.00	
Over/Short	\$ -	
Election Filings	\$ 20.00	
Copies(MVL & Recording)	\$ 1,348.00	
Affordable Housing	\$ 3,366.00	
Library/Archives	\$ 269.00	
Storage/Dockage Fees	\$ 5,940.00	
<b>TOTAL RECORDINGS</b>	<b>\$ 56,709.68</b>	
<b>MOTOR VEHICLE DISBURSMENTS</b>		
Registration Fees-State	\$ 185,569.40	
Registration Refunds	\$ -	
Usage Tax-State	\$ 272,719.12	
Usage Tax Refunds	\$ -	
Advalorem Tax	\$ 492,828.56	
Advalorem Tax Refunds	\$ 159.94	
Lien Fee Penalty Refunds	\$ -	
Overpayment Refunds	\$ 1,930.21	
NSF Checks	\$ -	
Handicap Placards	\$ 280.00	
<b>TOTAL</b>	<b>\$ 953,487.23</b>	
<b>RECORDING DISBURSMENTS</b>		
Legal Process-State	\$ 2,668.58	
Delinquent Taxes	\$ 6,228.72	
Deed Transfer Tax-County	\$ 8,162.40	
Refunds	\$ -	
Overpayment Refunds	\$ 1.00	
Affordable Housing(quarterly)	\$ 10,410.00	
<b>TOTAL RECORDING DISBURSMENTS</b>	<b>\$ 27,470.70</b>	
<b>OFFICE EXPENSES</b>		
Postage/Miscellaneous	\$ -	
<b>TOTAL EXPENSES</b>	<b>\$ -</b>	
<b>INTEREST EARNED</b>		
	\$ 521.14	
<b>TOTAL RECEIPTS</b>	<b>\$ 1,104,293.70</b>	
<b>TOTAL DISBURSMENTS</b>	<b>\$ 980,957.93</b>	
<b>NET RECEIPTS</b>	<b>\$ 123,335.77</b>	
<b>LAST MONTH BANK BALANCE</b>	<b>\$ 7,146.00</b>	
<b>PLUS NET RECEIPTS</b>	<b>\$ 123,335.77</b>	
<b>BALANCE PER BANKBOOK</b>	<b>\$ 130,481.77</b>	
<b>LESS EXCESS FEES</b>	<b>\$ 130,481.77</b>	
<b>BANKBOOK ENDING BALANCE</b>	<b>\$ (0.00)</b>	
<b>WORKING FUND</b>	<b>\$ 2,000.00</b>	
<b>TOTAL</b>	<b>\$ 2,000.00</b>	
<i>Renesa Abner</i> 4/27/2020		Date
Renesa Abner, Henderson Co.Clerk		
I certify this report is true and correct to the best of my knowledge		

HENDERSON COUNTY FISCAL COURT—MINUTE & ORDER BOOK

Regular

Records of Minutes of \_\_\_\_\_ Meeting 4/28 20 20

Magistrate McCollom made a motion to accept the County Clerk's reports into the record. Magistrate Puttman seconded the motion. A voice vote was held. All voted in favor and the motion carried

**County Attorney Report: - Steve Gold**

County Attorney Steve Gold had no report to present. His office is ready for new orders and changes from the Governor as restrictions ease from the COVID-19.

**2021 Budget Review & Discussion**

Judge Schneider presented the revision of the budget after the work session. The agreement with the city concerning the landfill was researched and the mayor will be presenting the county's request to leave the agreement to the city commission. Magistrate Puttman asked about possible charges to the county for items the detention center and county use the landfill for currently if the agreement is dissolved. He feels that we need to take a closer look before dissolve the agreement. Judge Schneider stated that we will look closer before any decision is made. The Judge would like to have the first reading of the budget at the next Fiscal Court Meeting.


**Henderson Employee Relief Fund - Joel Hopper**

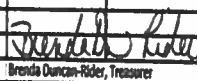
Joel Hopper gave an update on the fund. There have been 615 Henderson residents that have applied for the funds. About 90% have been paid towards utilities, rents or mortgages. Christian Community Outreach has done an outstanding job of keeping the committee informed. One of the major donors has redirected their donation to help the local non-profits who have suffered because usual fundraising campaigns have been cancelled.

**Fund Transfers - Brenda Rider**

The following fund transfers were presented for approval.

HENDERSON COUNTY FISCAL COURT							
BUDGET APPROPRIATION TRANSFERS							
Tuesday, April 28, 2020							
Appropriation Number	Appropriation Name	Budgeted Amount	Expenses thru 4/28/2020	Balance Prior to Transfer	Transfer Amount	Balance After Transfer	Reasoning
<b>General Fund</b>							
01-5015-212	Sheriff - Training Incentive	\$4,220.00	\$4,215.64	\$4.36	\$4,300.00	\$4,313.36	Fund Transfer-For Future Claim
01-5015-340	Sheriff - Vehicle Repair	\$80,000.00	\$25,960.18	\$34,039.82	(\$4,300.00)	\$29,739.82	Fund Transfer-For Future Claim
01-5025-212	Magistrates-Training Incentive	\$8,431.28	\$8,528.24	(\$96.96)	\$8,700.00	\$8,603.04	Fund Transfer to Cover Overage
01-8099-741	Special Fund Reserve	\$45,542.07	\$5,000.00	\$40,542.07	(\$8,700.00)	\$31,842.07	and Future Claims
01-5047-445	Occupational Tax - Supplies & Expense	\$5,200.00	\$8,330.46	(\$3,130.46)	\$4,200.00	\$1,009.54	Fund Transfer to Cover Overage
01-8099-741	Special Fund Reserve	\$45,542.07	\$13,700.00	\$31,842.07	(\$4,200.00)	\$27,642.07	and Future Claims
01-5060-445	Judicial Center Expenses	\$300,000.00	\$316,494.88	(\$16,494.88)	\$40,000.00	\$23,505.12	Fund Transfer to Cover Overage
01-8099-741	Special Fund Reserve	\$45,542.07	\$17,900.00	\$27,642.07	(\$25,000.00)	\$2,642.07	and Future Claims
01-9200-899	Contingent Appropriations	\$415,000.00	\$282,800.00	\$132,200.00	(\$15,000.00)	\$117,200.00	
<b>Road Fund</b>							
02-5401-446	Parks - Programs/Supplies	\$185,000.00	\$182,892.03	(\$7,892.03)	\$10,000.00	\$2,107.97	Fund Transfer-Cover Overage
02-5401-578	Parks/Fairgrounds Utilities	\$14,000.00	\$14,576.42	(\$576.42)	\$3,500.00	\$2,823.58	and Future Claims
02-5401-725	Parks Equipment	\$50,000.00	\$24,491.92	\$25,508.08	(\$13,500.00)	\$12,008.08	
02-6103-573	County Engineer - Telephone	\$1,000.00	\$1,013.85	(\$13.85)	\$500.00	\$486.15	Fund Transfer-Cover Overage
02-6105-382	Drug Testing	\$5,000.00	\$690.00	\$4,310.00	(\$500.00)	\$3,810.00	and Future Claims

  
 David Schneider, Judge Executive
 

  
 Brenda Duncan-Rider, Treasurer
 

 4-28-2020  
 Date

Magistrate Puttman made a motion to approve the fund transfers. Magistrate Moran seconded the motion. A voice vote was held. All voted in favor and the motion was approved.

# HENDERSON COUNTY FISCAL COURT—MINUTE & ORDER BOOK

Records of Minutes of Regular Meeting 4/28 2020

## Claims – Brenda Rider

Treasurer Brenda Rider presented the monthly claims and the bank balances after the claims are paid. In addition to the monthly claims she also presented the additional claims for payment:

Road Fund: \$11,899.00 H&K Outdoor Power (Skaggs mower)

Magistrate McCollom asked about a claim to A1 Septic as part of a demolition. It was explained that during the cleanup of an illegal dump site caused by the landowner, the contractor broke through an unknown septic tank which then also had to be clean up. A lien has been placed against the property.

Magistrate McCollom also asked about mechanics liens under the Zoning Board to King, Deep and Branaman. It was explained by Treasurer Rider that the attorney that files mechanics liens for the Codes Department now works for that firm.

Magistrate McCollom made a motion to accept and approve the claims. Magistrate Puttman seconded the motion. A voice vote was held. All voted in favor and the motion was approved.

Judge Schneider pointed out that the county has surpassed the budgeted revenue goal with 2 months still to go. The overall budget expense is at 65% when it should be at 83% which means the department heads are doing a great job on their spending.

Treasurer Rider also stated that she had an engagement letter from Hunter CPA for them to perform the audit next year.

Motion was made by Magistrate Puttman to engage Hunter CPA to complete the next required audit. Motion was seconded by Magistrate McCollom. A voice vote was held. All approved and the motion passed.

### BANK BALANCES 4/28/2020

GENERAL FUND	\$	14,050,392.02
ROAD FUND	\$	991,448.54
JAIL FUND	\$	8,183,474.01
ECONOMIC ASSISTANCE FUND	\$	180,024.72
GRANTS FUND	\$	253,243.68
ECONOMIC DEV.	\$	9,049.95
INVESTMENTS	\$	1,681,097.81
TOTAL	\$	25,348,730.73

### 911 Bond Issue Balance

Initial Amount	\$	3,568,333.95
11/1 - 11/30/2015 Fees	\$	(3,500.00)
11/1 - 11/30/201 Misc Pmt	\$	(61,000.00)
Paid 1/7/2016	\$	(381,275.64) (1)
Balance	\$	3,122,558.31
Paid 2/18/2016	\$	(96,569.00) (2)
Paid 2/18/2016	\$	(464,379.30) (3)
Balance	\$	2,561,610.01
Paid 8/18/16	\$	(12,284.50) (4)
Paid 8/18/16	\$	(110,568.50) (5)
Balance	\$	2,438,759.01
Paid 9/14/16	\$	(110,568.50) (6)
Balance	\$	2,328,192.51

# HENDERSON COUNTY FISCAL COURT—MINUTE & ORDER BOOK

Records of Minutes of Regular Meeting 4/28 2020

Paid 11/18/16	\$	(48,284.50) (7)
Balance	\$	2,279,908.01
Paid 5/8/17	\$	(420,152.71) (8)
Balance	\$	1,859,755.30
Paid 7/10/17	\$	(1,750.11) (9)
Balance	\$	1,858,005.19
Paid ~ 9/18/17	\$	(37,288.37) (10)
Balance	\$	1,820,716.82
Paid 5/30/18	\$	(5,771.13) (11)
Balance	\$	1,814,945.69
Paid 11/2/2018	\$	(221,133.00) (12)
Interest to Date (1/2020)	\$	68,818.68
Balance	\$	1,662,831.37

- (1) Paid to City of Henderson for Motorola invoices.
- (2) Paid to City for Alert, CAD Software
- (3) Paid to Motorola for equipment (radio's & Infrastructure)
- (4) Paid to City for Alert, CAD Software
- (5) Paid to Motorola for equipment (radio's & Infrastructure)
- (6) Paid to Motorola for equipment (radio's & Infrastructure)
- (7) Paid to City for Alert, CAD Software
- (8) Paid to Motorola for equipment (radio's & Infrastructure)
- (9) Paid to City for CAD Jan - Mar 2017
- (10) Paid to City for CAD Apr- June 2017
- (11) Paid to City for CAD Jan - Mar 2018
- (12) Paid to Motorola for equipment

## Good of the County


**Kenny Garrett** – Gave an update on where we are with COVID-19. Daily briefings are given in the morning and then Sit-reps are given. Currently they have a good system in place for making sure all responders properly equipped with PPE.

Judge Schneider added that himself, Mayor Austin, and several business owners and managers have formed a reopening committee and will be working with Evansville to be in sync in the reopening process.

**County Board of Zoning Adjustments** – The Judge would like to reappoint both Kenny Perkins and Jonathan Dixon to the Board for 4 year terms. Their current terms expired on April 15. All Magistrates agreed with these reappointments.

**Planning Commission** – Judge Schneider stated that there would be an opening on the Planning Commission Board in June. He has spoken to Stacey Denton and she has agreed to fill this position. All Magistrate agreed with this appointment.

There being no further business to come before the court, Magistrate Puttman made a motion to adjourn. Seconded by Magistrate Berry.

  
\_\_\_\_\_  
Brad Schneider  
County Judge Executive

ATTEST:

  
\_\_\_\_\_  
Kurt Wiesen  
Fiscal Court Clerk